

**SUMTER COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE SUMMARY**

**SUBJECT:** Inventory Transactions (Staff recommends approval).

**REQUESTED ACTION:** Please authorize the following inventory transactions:

☐ Work Session (Report Only)

**DATE OF MEETING:** 2/22/11

☒ Regular Meeting

☐ Special Meeting

**CONTRACT:** ☒ N/A

Vendor/Entity: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Termination Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Financial Services

**BUDGET IMPACT:**

☐ Annual

**FUNDING SOURCE:** \_\_\_\_\_

☐ Capital

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

☐ N/A

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**HISTORY/FACTS/ISSUES:**

The request for the Board is to approve the inventory transaction as noted below as it is not in working condition:

DESCRIPTION	ASSET TAG NUMBER	ACTION
Minolta Copier with Sorter	CC-231-SUR	Junk

The request for the Board is to approve the agency transfer to the City Of Webster.

\*See attached letter of request from the City Of Webster.

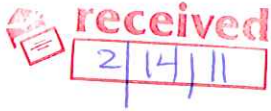
Description	Asset Tag #	Custodian	Action
1999 Ford Range XL	CC-218-SUR	Surplus	Transfer to the City Of Webster
John Deere 401B Tractor	CC-138-LF	Landfill	Transfer to the City of Webster

ORIGINAL

**CITY OF WEBSTER**

**POST OFFICE BOX 28 • WEBSTER, FLORIDA 33597**

**City Hall - (352) 793-2073 • Fax - (352) 793-8006 • Police - (352) 793-2072**



January 28, 2011

The City of Webster wishes to be considered for the following equipment being retired by Sumter County:

Ⓟ 1997 Ford Ranger  
CC 218-SUR  
VIN# 1FTYH14V3XPC01946

Ⓟ John Deere Tractor  
CC-138-LF

These items would greatly assist the City in the day to day activities.

Thank you for considering this request.

Sincerely,

*Stephen P. Croft*  
Stephen P. Croft *by Sarah Snider*  
Mayor, City of Webster